

## 2008 CHERRY FESTIVAL

FRIDAY, MAY 30<sup>th</sup>, 1-9pm

SATURDAY, May 31<sup>st</sup>, 9am-8pm

### MERCHANT TENT-RULES AND REGULATIONS

1. The tent is available for booth setup at 10:00 am, Friday, May 30<sup>th</sup>. All material must remain up until 8:00 pm Saturday evening. **Tear down must be completed by 10 pm Saturday, May 31<sup>st</sup>.** The Washington Cherry Festival Board will not be responsible for any merchandise or equipment left on display. There will be a \$250 fee to move any equipment left after 10:00 p.m.
2. Tables and other equipment are to be provided by the merchant.
3. If an owner has more than one business represented, they must pay at least the minimum space required for **each** business represented in the Merchant Tent.
4. Merchants will be permitted to sell merchandise, but representatives must remain within the confines of their booth. **No soliciting in aisle ways is permitted.** If a merchant is planning to have a raffle, they must obtain a permit in advance through City Hall. There is no cost for a permit. Permits must be approved by the City Council. The council meets on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month. The permit is good for 120 days. The organization must be in operation for at least 8 years in order to apply for a permit. A copy of the permit must be provided to the Chamber before May 16<sup>th</sup>.
5. No food or beverage may be prepared for sale. Any food or drink items to be given away must be pre-approved by the chairperson.
6. Sound systems are not allowed. Demonstrations that make noise or have recorded announcements, or persons talking or demonstrating in the exhibit should keep their neighbors in mind. If you are asked to reduce the sound level by the chairperson or an authorized representative of the Chamber, you must comply or you may be asked to leave.
7. Booths may or may not be staffed at the discretion of the business. The Chamber of Commerce will not be responsible for any loss or damage to any materials left in the booth.
8. The Chamber of Commerce is not responsible for electrical problems caused by deficiencies in vendor's equipment or electrical cords. The Chamber is not responsible for damage to electrical equipment due to electrical hookup errors beyond the festival's hookup point.
9. No signs may be attached to tent support poles or ropes. Booth construction cannot rely on tent poles for any kind of support or suspension.
10. Any obscene merchandise (profanity, lewd gestures, nudity, partial nudity, etc.) being shown or sold is not permitted. Violation of this rule will result in an immediate eviction from the festival and loss of future participation.
11. No animals may be kept inside the tent or on festival grounds.
12. No smoking is allowed in the tent.
13. Booth locations will be finalized the week prior to the festival. A map will be forwarded to you at that time.

**2008 CHERRY FESTIVAL**  
MAY 28<sup>th</sup> TO MAY 31<sup>st</sup>, 2008  
MERCHANTS TENT--REGISTRATION FORM

**Reservation Information:**

Payment must be made with the time of reservation.

We reserve the right to refuse any reservation for any reason.

**Any reservation received after May 9<sup>th</sup> will be charged a \$25 late fee.**

**Rate Schedule:**

Chamber Members:

Businesses.....\$20 per linear foot

Non-Profit/Charitable.....\$10 per linear foot—12 foot maximum

Non-Members:

Businesses.....\$35 per linear foot

Non-Profit/Charitable.....\$20 per linear foot—12 foot maximum

**Booth Width:**

Minimum.....8 ft. Maximum.....60 ft. **Booth Depth:** All booths

are 8 feet deep

(Frontage must be reserved in 2 foot increments.)

**Electrical:**

One 110-volt single phase outlet is provided at 10 foot intervals. Cost is included. Exhibitors must provide their own extension cords. Extension cords must be 3-wire grounded, 12 or 14 gauge only. There will be a charge for any electrical requirements above and beyond what is provided.

**Return by FRIDAY, MAY 9<sup>TH</sup> to:**

MERCHANT TENT CHAIRPERSON  
WASHINGTON CHAMBER OF COMMERCE  
114 WASHINGTON SQUARE  
WASHINGTON, IL 61571  
PHONE 444-9921

COMPANY NAME \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_

Please reserve \_\_\_\_\_ feet x 8 feet of space for our firm (8 foot minimum).

My electrical requirements are: \_\_\_\_\_

My display is regarding: \_\_\_\_\_

We have read and understand all the rules and regulations listed on the attached sheet.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_